



Haberdashers' **ADAMS**

Determined Admissions policy for Haberdashers' Adams

for 2019-2020

Previous revision: November 2013 (agreed by Teaching, Learning and Standards Committee)

Present revision: October 2016 (agreed by Teaching, Learning and Standards Committee)

Next revision: on or before September 2020

ADMISSIONS POLICY: 2019 INTAKE

1. Introduction

Haberdashers' Adams is a selective school for boys aged 11-18, with a co-educational sixth form. It has a boarding facility for approximately 100 boys. It achieved academy status in 2011.

2. Admission into Year 7

Admission to the school in Year 7 is conditional upon achieving the required academic standard in the school's entrance tests and on the availability of places.

The time-line and process for application is as follows:

- Thursday 22nd & Friday 23rd March 2018 (Open Days): Potential applicants are strongly encouraged to attend one of these morning or afternoon sessions, beginning at 9.30 am and 1.30 pm respectively.
- 26th March 2018 onwards: Complete the Consortium on-line registration form (available at www.adamsgs.uk or by calling the school office on 01952 953810)
- 6th July 2018 – 4 pm: The final deadline by which the registration form must be submitted. Any registration forms received after this date will be dealt with as a "late" application. (A "late" application means that your son will be tested, but will only be entered onto our rank order after the review date)
- 17th September 2018: Entrance Test
- October 2018: Results of Entrance Test

Parents wishing to apply for a boarding place should indicate the boarding preference on the schools on-line registration form. The school admits 105 day pupils and up to 15 boarders into Year 7.

The registration form to Haberdashers' Adams on its own will not be regarded as a valid application. Parents must also complete and return an application form to their home authority.

Boarding places will be awarded on a merit basis according to results in the entrance tests, as well as suitability for boarding and boarding need. This will take into consideration a report from the applicant's current school.

3. Oversubscription

Where the number of candidates who have achieved the required standard exceeds the number of places available the following oversubscription criteria will be applied to decide which children are to be admitted:

- a. A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order. A looked after child is a child who is either in the care of a local authority or being provided with accommodation by a local authority as defined in Section 22(1) of the Children Act 1989
– for example children in residential homes or foster care
- b. Boys in receipt of Pupil Premium, including children of service families, on the day of the Entrance Test.
 - i) Documentary evidence proving that the parent is in receipt of the appropriate support payment, and a letter from the child's current school stating their UPN number and that they are receiving Pupil Premium will be required to be submitted by the day of the Entrance Test. No paperwork will be accepted after this time. Please contact the school office (01952 953810) for full details.

- c. Boys who live within the Newport Attendance Area on the day of the Entrance Test.

Change of Address

Applicants who move home and reside within the Newport Attendance Area after the day of the entrance test, but before the National Offer Day (1st March), who have made an on-time application to their Home Authority naming the School as a preference will be considered from the address given on the original on-line application form given to the School until after the first round of offers. Thereafter, the new address will only be considered if and when the following evidence and legal documentation in relation to the change of residency have been supplied to the School.

- i) a sale or exchange of contracts for sale or a termination of their tenancy in relation to the previous home; and
- ii) the purchase of the new home was completed or there exists a tenancy agreement for the new home for a minimum of 24 months without a break clause ; and
- iii) the applicant and his parent(s)/carer(s) became resident at the new home;
- iv) applicants who move further away from the School after the date of application will be considered from their new address with immediate effect.
- v) if the deadline for registering your son for the entrance test is not met by the Applicant, testing may be left until after 1 March 2019. You will be required to complete the “Late Registration Form” as well as the on-line Registration Form when it re-opens in January 2019.
- vi) where an offer is made, proof of date of birth and residency of the applicant and the parent/carers may be requested by the school.

Parents of applicants are required to notify the school promptly of any change of address or circumstances especially where these changes will impact upon the applicant’s chances of securing a school place in the event of oversubscription.

The school may subsequently withdraw the offer of a place if relevant changes of address or circumstances have not been notified promptly to the school or in the event that false, incorrect or misleading information has been provided to school where this has led to a place being offered, or has advantaged the applicant in the priority order for oversubscription.

- d. Rank order according to the result of the entrance test (assuming the applicant has reached the required academic standard).

Examination papers are working documents and, as such, remain confidential to the school.

All parents will be notified by their Home Authority of the outcome of their application on National Allocation Day (1 March 2019).

A waiting list is kept of boys considered to be of Grammar School standard but for whom there is no place – if a boy declines their place this will be re-allocated to the next boy on the ranked waiting list.

4. Boarding places

For boarding places, the school will interview all applicants and their parents to assess suitability for the boarding environment and boarding need. This will take into consideration the report from the applicant’s current school.

In the event of oversubscription the following criteria will apply in order:

1. Looked after children (assuming appropriate financial arrangements are made through the relevant local authority)
2. Rank order in the entrance tests

3. Children of members of the UK Armed Forces who qualify for Ministry of Defence financial assistance with the cost of boarding school fees
4. Boarding need:
 - a) someone who lives too far from the school to take advantage of it as a day pupil
 - b) someone who will prosper where there is a firm external framework of support
 - c) someone whose family background involves a great deal of movement or instability
 - d) someone whose parents cannot, for example because of career demands, give them the time and attention they need and who would benefit from the range of extended activities offered by the school and through boarding

5. Admission for Years 8-10

Admission to the school in years 8-10 is conditional upon achieving the required academic standard in the school's entrance test but only if a place becomes available (for years 8, 9 and 10).

If parents wish to apply for a day or boarding place at Haberdashers' Adams they will be asked to complete a registration form, obtainable from the school. Receipt of the registration form will place candidates on a "list of interest," and only if a place becomes available will candidates be asked to sit our entrance test.

Places will be awarded on a merit basis according to results in the examination. Oversubscription criteria (see 3 above) apply.

6. Admission into the Sixth Form

There are a minimum of 80 day places available to students from other schools wishing to enter the Sixth Form. There is no catchment area for Sixth Form entry and there may also be boarding places available, depending on space.

The time-line and process for application is as follows:

- Boarding places: November 2018 onwards: Complete the on-line registration form once you have your mock GCSE results (available at www.adamsgs.uk) and submit the latest school report
- Day places: January 2019 onwards: Complete the on-line registration form once you have your mock GCSE results (available at www.adamsgs.uk) and submit your latest school report by email to: registrar@adamsgs.uk or post to the school.
- Wednesday 13th February 2019 – 4 pm: The final deadline by which the registration form must be submitted. Late boarding applications can be requested by contacting the Registrar on: registrar@adamsgs.uk or 01952 953813)
- Friday 15th March 2019: Offers issued
- Thursday 29th March 2019: Deadline for accepting conditional offer
- Thursday 22nd August 2019: All offered places must be confirmed by 4pm

Prospective Sixth Form visits – dates are available from the website: www.adamsgs.uk. Call 01952 953810 to book a visit.

In the event of oversubscription the following criteria will be applied:

1. Looked after children
2. Application form and school report

In the case of boarders we would first wish to assess suitability for boarding and in the case of oversubscription boarding need will be taken into account.

Academic entry criteria for the Sixth Form

Our requirement is that all applicants will normally meet the following standards, although in the case of boarding applications, suitability for boarding will also be taken into account:

- a) Obtain **five GCSEs at grade 7** or above in any subjects.
- b) Where A-level subjects have also been studied at GCSE, obtain **at least grade 7 in their chosen subject** or the most relevant related GCSE subject.

For example, if pupils wish to study Maths A-level, they normally require a 7 grade in GCSE Maths, and where they wish to study a new subject at A-level such as Government and Politics, this standard does not apply.

In addition, those wishing to study Music at AS-level will normally have at least Grade 5 in music theory and around Grade 5 on one instrument; GCSE Music is not required.

In exceptional circumstances pupils who do not achieve the required GCSEs may, at the school's discretion, be admitted to the Sixth Form so long as the school is satisfied they will be able to prosper and succeed.

7. Progression from Lower Sixth to Upper Sixth Form

Students at AGS normally progress from the Lower Sixth to the Upper Sixth without difficulty. Occasionally, however, students do not make appropriate academic progress in the Lower Sixth and we then offer a range of alternative options to ensure that students do not continue to final A-level examinations when they are unlikely to pass them.

Exceptions to these entrance and progression criteria will be based only on extenuating circumstances such as major illness or particularly difficult personal circumstances.

8. External candidates

There are a minimum of 80 day places available to boys and girls from other schools wishing to enter the Sixth Form. Prospective Sixth Form applicants are strongly encouraged to visit the school in the Autumn Term. Application details, including a prospectus can be obtained through the visit, or through the school office.

In the event of oversubscription the following criteria will be applied:

- The extent to which the predicted GCSE grade outcomes (taking into account all academic information available at the point of application) exceed the minimum entry requirement
- The academic quality of the student's personal statement in the application
- Each student's individual circumstances, including eligibility for the Pupil Premium, at the time of the application (documentary evidence must be submitted)

9. Sixth Form boarding (boys only)

Applications are encouraged from boys who would enjoy the boarding experience and thrive in the school and boarding environment. In addition to the academic requirement (see above) we will assess suitability for boarding and in the case of oversubscription boarding need will be taken into account.

Evidence to be considered for a place in the Sixth Form will be:

- Application form (including the intellectual quality of the student's personal statement in the application)
- School reports, especially from Years 10 and 11
- Mock GCSE results.

